



## ARIZONA REGISTRAR of CONTRACTORS

### APPLICATION TO REPLACE QUALIFYING PARTY

\$100 Fee is payable to the Registrar of Contractors and must be enclosed with this application. Exam(s), if required, must be passed and submitted with this application. Complete the attached forms for Qualifying Party Experience record before submitting this application. A separate application is required for each license on which the Qualifying Party is being replaced.

Official use only
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**Note:** Falsification of any information on this application is a felony per [A.R.S. § 13-2407](#)

**Please type or print**

Company Information			
Company Name		License Number	License Classification
Telephone Number	Fax Number	Email Address	

Has your address changed? Download the address change form at: <http://www.azroc.gov/Forms.html#Rc-I-302>

New Qualifying Party Information					
First Name	Middle Name	Last Name	Date of Birth		
Residential Address			City	State	Zip
<b>Qualifying Party is</b> (check one)    Owner <input type="checkbox"/> Partner <input type="checkbox"/> Corporate Officer <input type="checkbox"/> Member <input type="checkbox"/> Employee <input type="checkbox"/>					
Has the new Qualifying Party filed for any personal or business bankruptcy protection within the last 7 years? <b>YES</b> <input type="checkbox"/> <b>NO</b> <input type="checkbox"/> <b>If yes, attach complete copies of the petition, docket report, Schedules E and F and the discharge order.</b>					
Is the new Qualifying Party delinquent in payment of any of the following: state or federal income taxes, payroll withholding, social security, unemployment or workers' compensation? <b>YES</b> <input type="checkbox"/> <b>NO</b> <input type="checkbox"/> <b>If yes, attach a detailed explanation.</b>					
Has the new Qualifying Party been convicted of a felony or have a felony charge pending? <b>YES</b> <input type="checkbox"/> <b>NO</b> <input type="checkbox"/> <b>If yes, you are required to complete and submit the <a href="#">Criminal History Disclosure Packet</a></b> which may be obtained from the Licensing Department or on our website. You will be notified in writing by the Registrar when the Criminal History review is completed. Do not submit this form until notified. <b>Note:</b> Even though a conviction has been vacated, pardoned, expunged, dismissed, appealed, listed undesignated or otherwise reduced or your civil rights have been restored, you are required to answer "yes."					
Has the new Qualifying Party been convicted of a misdemeanor? <b>YES</b> <input type="checkbox"/> <b>NO</b> <input type="checkbox"/> <b>If yes, what charge, who, where, what court and when?</b>					
Has the new Qualifying Party ever been on a contractor's license issued by Arizona or any other state? <b>YES</b> <input type="checkbox"/> <b>NO</b> <input type="checkbox"/>					
State	License Number	License Type	Status of License		
Has the new Qualifying Party ever been on a contractor's license that has been disciplined? <b>YES</b> <input type="checkbox"/> <b>NO</b> <input type="checkbox"/>					
State	License Number	License Type	Status of License		

Former Qualifying Party Information	
Name of the Qualifying Party to be replaced	Date of Dissociation
<input type="checkbox"/> I am resigning as the Qualifying Party only <input type="checkbox"/> I am resigning as the Qualifying Party as well as a corporate officer/member/partner	
<b>Note:</b> If there has been any change in corporate officers, or members, you must request and submit an Officer Change Form.	

We hereby submit this application to replace the Qualifying Party and verify under penalty perjury that all the information is true and correct.

**X**

Signature of Owner, Partner, Member or Corporate Officer currently listed on the license	Printed Name of Signer	Title	Date
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**X**

Signature of New Qualifying Party	Printed Name of Signer	Title	Date
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