

REGISTRAR OF CONTRACTORS

**3838 N. CENTRAL AVE., SUITE 400
PHOENIX, ARIZONA 85012-1946**

**APPLICATION TO INACTIVATE
STATE CONTRACTOR'S LICENSE**

\$50.00 FEE REQUIRED PER A.R.S. §32-1125.01(A)

ATTACH YOUR CURRENT LICENSE RENEWAL IDENTIFICATION CARD(S) TO THIS APPLICATION.

No license will be placed on inactive status with open complaints or active suspensions against the license. Fees paid prior to requesting inactive status are non-refundable.

An inactive license that is not under suspension may be reinstated upon payment of renewal fees and after **THIRTY DAYS WRITTEN NOTICE** to the Registrar. If the license is not reinstated or the inactive status not extended within five years, the license will expire. No license may be inactivated more than twice.

The holder of an inactive license shall not act as a contractor. If you change your address of record, please notify this office as soon as possible.

READ THE REVERSE SIDE OF THIS APPLICATION FOR BOND INFORMATION.

Print in black ink or typewritten

(NAME EXACTLY AS SHOWN ON LICENSE CERTIFICATE)

Name	License Number	License Classification
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Has your address changed? Download the address change form at: <http://www.azroc.gov/Forms.html#Rc-I-302>

THIS APPLICATION MUST BE SIGNED BY A MEMBER OF THE LICENSED ENTITY:

1. By the owner of a Sole Proprietorship
2. By a partner of a Partnership
3. By an officer of a Corporation
4. By a member of a Limited Liability Company

I request this license be placed on inactive status for a period not to exceed five years.

Signature

Date

Print or Type Name And Title Of Signer

I CERTIFY THAT I HAVE READ BOTH SIDES OF THIS APPLICATION

OFFICIAL USE ONLY

	<u>DATE</u>	<u>INITIALS</u>	Pend # _____	<u>DATE</u>	<u>INITIALS</u>
RECORD CHECK:					
Licensing	_____	_____	CRT Entry	_____	_____
Compliance	_____	_____			
Hearing	_____	_____	New Address	YES	NO
Rejected/Returned	_____	_____	D.P. Entry	_____	_____
Approved/Effective	_____	_____	Close Pend File	_____	_____
Posted	_____	_____			

LICENSE BOND INFORMATION FOR INACTIVE STATUS

SURETY BONDS:

If you have a surety bond, contact your bonding company and request that it be cancelled.

CASH BONDS OR CERTIFICATES OF DEPOSIT:

Cash Bonds or Certificates of Deposit submitted in lieu of a surety bond may be withdrawn two years after the **termination** date of the **Inactive Status** if there are no outstanding claims against them pursuant to A.R.S. §32-1152(D).

If the license has completed the first five year inactivation and is not reinstated or the inactive status is not extended for an additional five years, the Cash Bond or Certificate of Deposit will be held for an additional two years from the date of the expiration of the license.