

PHOENIX OFFICE
3838 N. CENTRAL AVE., STE. 400
PHOENIX, AZ 85012-1946
(602) 542-1525 or AZ TOLL-FREE
1-877-MY AZROC (1-877-692-9762)



TUCSON OFFICE
400 W. CONGRESS, STE. 212
TUCSON, AZ 85701-1311
(520) 628-6345

ARIZONA REGISTRAR of CONTRACTORS

Janice K. Brewer, Governor

William A. Mundell, Director

VISIT OUR WEB SITE AT: www.azroc.gov
Workmanship Standards information is available on our website

**IF YOU NEED ASSISTANCE IN FILLING OUT THE APPLICATION OR IF AT ANY TIME
THROUGHOUT THE APPLICATION PROCESS YOUR LICENSE REVIEWER IS
UNAVAILABLE AND YOU NEED ASSISTANCE YOU MAY CONTACT:**

**602-542-1525 OR
TOLL FREE WITHIN AZ
1-877-MY AZROC (1-877-692-9762)**

SPANISH SPEAKING REVIEWERS ARE ALSO AVAILABLE

**TAMBIÉN ESTÁN DISPONIBLES PERSONAS QUE HABLAN ESPAÑOL, PARA
REVISAR SU APLICACIÓN**

Be sure you have included:

- | | |
|--|---|
| <input type="checkbox"/> Completed Application | <input type="checkbox"/> Arizona Transaction Privilege Tax Number |
| <input type="checkbox"/> Original Tests Score(s) | <input type="checkbox"/> Completed Experience Forms |
| <input type="checkbox"/> License Fees | <input type="checkbox"/> Financial Statement (for commercial & dual License only) |
| <input type="checkbox"/> Bond with proper signatures | <input type="checkbox"/> Approved Corporate Articles or LLC agreement |
| <input type="checkbox"/> All Checks payable to: Registrar of Contractors | <input type="checkbox"/> Proof of Workers' Compensation Insurance |
| <input type="checkbox"/> Recovery Fund Fee (if applying for residential or dual License) | |

RC-L-254
1-09

***** IMPORTANT MESSAGE *****

Revisions to A.R.S § 25-320 require professional and occupational licensing boards and agencies to record social security numbers on applications and renewals for sole proprietors. (Partnerships and corporations are not affected)

Social security numbers are confidential; however, state licensing boards and agencies must provide those numbers to the Department of Economic Security upon request.

Name

Social Security Number

Company name

Pending license #

This form must be submitted with your sole proprietor license application.

RC-L-223
1-09

***** IMPORTANT MESSAGE *****

In order to obtain a contractors license you must obtain and provide a tax number along with your application.

The Arizona Transaction Privilege Tax Number is obtained at:

Phoenix	ARIZONA DEPARTMENT OF REVENUE 1600 W. Monroe Phoenix, Arizona 85007	Phone: 602-542-4576
Tucson	ARIZONA DEPARTMENT OF REVENUE 400 W. Congress, South Building Tucson, Arizona 85701	Phone: 520-628-6600 800-843-7196 800-352-4090

The applicant acknowledges that the Arizona Department of Revenue is authorized to release confidential information as defined in A.R.S. §42-2001 concerning any Arizona taxes which have been paid or may be due by and from the applicant or licensee during the life of this license, including but not limited to transaction privilege and use taxes, to the Arizona Registrar of Contractors for use in granting, denying or disciplining the license as a result of failure to comply with Arizona tax laws. The confidentiality provisions in A.R.S. §42-2003 are waived for the aforementioned purposes.

SMALL BUSINESS ADVOCATE

Do you need help with your contractor's license application? The Registrar of Contractors provides instructional classes to assist the small businessperson in filling out the license application. We will show you what information is required, what documentation must be obtained from other sources and where to contact some of those sources. Last, we will show you how to put all this information together in your application package. Class sizes are limited and attendees must register in advance.

If you wish to register for one of these classes please contact us at:

**Arizona Registrar of Contractors
Attention: Small Business Advocate
3838 N. Central Ave., Ste. 400
Phoenix, AZ 85012-1946
602-542-1525**

Toll Free within Arizona: 1-877-MY AZROC (1-877-692-9762)

**Or by E-mail:
rocsba@azroc.gov**

For more information, visit the Small Business Advocate page at: www.azroc.gov/l_sba.html

We must receive your request at least one week in advance. We will notify you of the time, date and location of where the class will be held.