



ARIZONA REGISTRAR OF CONTRACTORS



Form
RC-L-203

SCOPE DETERMINATION REQUEST

INSTRUCTIONS

Complete this form to request a scope determination from the Registrar.

Please send completed forms to the Licensing Department:

By Email at: Licensing@roc.az.gov

*By Mail-in or dropping off the Scope Determination Request to: Arizona Registrar of Contractors
1700 W. Washington St., Ste. 105
Phoenix, AZ 85007*

PART 1: CONTACT INFORMATION

To avoid delay, you must completely fill out the following information. If this form is returned to the Registrar incomplete, a determination cannot be made and your request will not be processed.

1. Name of Person Requesting Scope Determination	
2. Name of Company/Business Requesting Scope Determination	3. ROC License Number (If Applicable)
4. Phone Number	5. Email Address
6. Address of Person or Entity Making Request (address, city, state and zip code)	7. Date (MM/DD/YYYY)

PART 2: DESCRIPTION OF SCOPE

Please include a detailed description of work and any brochures, pamphlets, pictures, website links, video links, etc regarding the type of work performed by you or your company if available. Please also include any out of state licenses held. This information will be used in determining the appropriate classification based on the work performed. If additional space is needed, please attach as many pages as necessary.

8. Requesting Commercial/Residential/Dual or Public Projects (Circle or Indicate One)	9. Size of Projects (Dollar Amount; Some Classifications Permit Work to a Certain Dollar Limit)
10. Scope Of Work	

1700 W. Washington Street, Suite 105 ● Phoenix AZ 85007-2812
602.542.1525 ● Toll Free 877.692.9762 ● roc.az.gov